

## Client Coaching Agreement

Client Name: \_\_\_\_\_ Agreed fee rate/schedule: £.....  
Commissioned by: \_\_\_\_\_ Contact: \_\_\_\_\_ Phone: \_\_\_\_\_  
Client Address: \_\_\_\_\_ Postcode: \_\_\_\_\_  
Phone 1: \_\_\_\_\_ Phone 2: \_\_\_\_\_  
Email: \_\_\_\_\_  
How did you hear about us? \_\_\_\_\_  
Your Coach: \_\_\_\_\_ Coach's Advisor: \_\_\_\_\_

### Thank you for choosing Powerchange.

This Agreement sets out the basis upon which Powerchange® (Powerchange Ltd) offers its products and services. Please read it carefully and ask any questions you wish before completing it and signing.

#### Liability

Coaching is here defined as “any advice, question, comment, counsel or suggestion made formally or informally, in writing, verbally, or in any other way, by any person or organisation representing Powerchange Ltd.”

Powerchange products and services (“coaching”) are offered to the Client in good faith. We are keen to provide the most suitable coaching for your immediate needs and longer-term well being. However as the outworking of coaching is beyond our control we are unable to accept any liability whatsoever for the consequences of any coaching provided.

You also agree to tell us if you are currently working with another professional, e.g. a counsellor, psychiatrist, or therapist, or are on any relevant medication. Your coach will record this.

#### Confidentiality

Powerchange Coaching is confidential. Powerchange Ltd. is registered under the Data Protection Act in the UK. You may have a copy of any information we keep about you. Client details are never discussed with anyone at any time except:

- Where there is serious concern that there may be risk of significant harm. In such cases we reserve the right to inform police or medical authorities.
- Where to withhold information is a contempt of Court or will cause a breach of the Law.
- In order to consult with a specialist advisor or supervisor. To ensure that we provide the best possible service Powerchange coaches have

specialist advisors available with whom they may at their discretion discuss client details.

- At your written request. Please give details overleaf.

#### Other Information

Powerchange Coaching is powerful. However, the outworking of coaching usually takes time. Clients are encouraged to look forward to medium-term change as well as immediate shifts in current thinking and behaviour.

Coaching is charged per hour to the nearest 15 minutes unless other arrangements are agreed. Payment is due at the time of agreeing your coaching programme, or by arrangement with your Powerchange Coach.

At your Coach's discretion, appointments cancelled with less than 24 hours notice must be paid for in full. A cancellation fee of 50% (30% for rescheduling) normally applies to appointments cancelled (or rescheduled) by clients with less than 72 hours notice.

Powerchange Coaching draws from a broad spectrum of relevant perspectives, human development solutions, developmental models, proven resources, skills, knowledge, therapies and techniques, with the primary aim of improving the daily experience and long term well-being of you the Client and those around you.

You are of course perfectly free to accept or reject any coaching we provide. We actively encourage you to test what you learn.

If you have any concerns whatsoever about your coaching you agree to tell us. Phone our UK Office on: 0845 121 8000 (Int: ++ 44 1903 744399) or email: coach@powerchange.com.

For administration purposes information about you will be stored digitally on computer. We NEVER share this information with third parties.

For more about Powerchange you can visit our website at [www.powerchange.com](http://www.powerchange.com), phone us on 0845 121 8000, or ask your Powerchange Coach.

## Your commitment to us

"I accept the above terms and conditions. I am over 18." (If client is under 18 years, parent or guardian must also sign this Agreement)

Signed:

Date:

Below is a list of things that people often talk about in coaching. So that we can see the difference that Powerchange® has made to you, please rate the following aspects of your life as you are at the moment.

1. I am in control of my thinking	0	1	2	3	4	5	6	7	8	9	10
2. I know what motivates my behaviour	0	1	2	3	4	5	6	7	8	9	10
3. I know what my key priorities are	0	1	2	3	4	5	6	7	8	9	10
4. I have a secure sense of self worth	0	1	2	3	4	5	6	7	8	9	10
5. I have a clear sense of purpose	0	1	2	3	4	5	6	7	8	9	10
6. I am aware of my resources and abilities	0	1	2	3	4	5	6	7	8	9	10
7. My wealth potential is realised	0	1	2	3	4	5	6	7	8	9	10
8. I have a clear idea of my targets and goals	0	1	2	3	4	5	6	7	8	9	10
9. I am a confident person	0	1	2	3	4	5	6	7	8	9	10
10. My future looks attractive and inviting	0	1	2	3	4	5	6	7	8	9	10

The name of Course/your Coach:

What was your motivation for coming today?

What do you expect to happen during this time?

Please let us know the reason you chose Powerchange:

What other comments would you like to make at this time?

Who else would you like to experience Powerchange?

Thanks for your help!